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## Civic Pre-Meeting Programming Worksheet

By filling out this worksheet, you are providing us with helpful information that we can use to prepare our initial thoughts for the first meeting. If you do not have an answer for a question, feel free to leave it blank. You can either print and bring this worksheet to our initial meeting, or fill out the worksheet digitally and email to the address above.

**Project Location:** \_\_\_\_\_

**Contact Info:** Name(s): \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Project Type:**    new construction                      remodel                      master plan / feasibility

**Sub Type:**        library                      history center / museum                      medical / patient services

school                      essential services                      religious

**Property Size:** \_\_\_\_\_                      **What is your desired square footage?** \_\_\_\_\_

**Desired architectural style (pictures welcomed):** \_\_\_\_\_

**In a few words, please describe your goals for the project.**

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**How will this project meet the needs of or improve the community?**

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**Is there a desired project timeline? Target completion date?** \_\_\_\_\_

**Has a budget range been established? What is it?** \_\_\_\_\_

**Are there any bond requirements we need to be aware of?** \_\_\_\_\_

**Any additional information you would like us to know?**

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Thank you for taking the time to fill out this information. We look forward to meeting you & helping you impact your community!